



K A L E L E K A I

Confidential Personal Data Card

Information on this form will only be used for Association business
Please report any changes to the Management office as they occur
Required by House Rule A-5

Owner(s):

Name: _____
Home phone: _____
Work phone: _____
Cell phone: _____
Email: _____

Unit Number: _____
Name: _____
Work phone: _____
Cell phone: _____
Email: _____
Phone # for Enter phone: _____

Resident(s) if not the owner:

Name: _____
Home phone: _____
Work phone: _____
Cell phone: _____
Email: _____

Unit Number: _____
Name: _____
Work phone: _____
Cell phone: _____
Email: _____
Phone # for Enter phone: _____

(Only 1 # can be programmed)

Name: _____
Home phone: _____
Work phone: _____
Cell phone: _____
Email: _____

Children (18 years & under):
Name: _____
Name: _____
Name: _____
Name: _____

Rental Manager, if applicable:

Per HRS Chapter 521-43(b)(2)(f): If the owner/landlord resides off-island, an agent residing on-island who can act on the owner's/landlord's behalf shall be provided.

Name: _____
Work phone: _____
Cell phone: _____
Email: _____

Company: _____
Address: _____
City / State: _____
Zip: _____

Emergency Contact:

Name: _____
Home phone: _____
Work phone: _____
Cell phone: _____
Email: _____

Relationship: _____
Address: _____
City / State: _____
Zip: _____
Country (if not USA): _____



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Local Contact if Emergency contact is off island:

Name: _____ Relationship: _____
 Home phone: _____ Address: _____
 Work phone: _____ City / State: _____
 Cell phone: _____ Zip: _____
 Email: _____

Information needed if any resident requires assistance for evacuation or any emergency:

Name: _____

Type of assistance required: _____

Can the resident walk down the fire stairs with assistance or will he/she need to be carried?

Insurance Information:

It is an association requirement for all owners to have insurance coverage for their units, that names Association of Owners of Kalele Kai as additional insured. Owners will provide the Resident Manager a copy of their Certificate of Insurance annually to show current coverage. The specifics are in your House Rules. **If not provided the association may purchase the required insurance coverage and charge the cost to the owner of the unit.**

The insurance deductible for the Association's master policy is \$25,000.00 and may be charged against your unit if any damages to the common elements or other units originates from your unit.

It is highly recommended to all residents and owners that tenants purchase renter's insurance to cover losses not covered by the master policy or under the deductible.

Initial One:

I will review the Kalele Kai House rules on-line at www.Kalelekai.com: _____

I have received a hard copy of the Kalele Kai House Rules: _____

Signature

Date