



K A L E L E K A I

PACKAGE ACCEPTANCE FORM

Date: _____

I/We, _____, resident(s) of AO Kalele Kai, unit # _____ request and authorize the Management office and/or Security personnel to receive/sign for packages(s) addressed to my unit. I understand that package(s) may be received from various delivery services.

I understand the following guidelines apply:

1. Oversized packages may be refused due to lack of storage space in the office.
2. Due to the limited storage space, packages must be claimed within two business days of delivery or they may be returned to sender.
3. The Management office or Security Officer is not always present when the delivery trucks arrive. Therefore, it may not be possible to accept your package(s).
4. No packages will be accepted from private individuals.
5. The Association, Management Company, Management Office, and Security personnel will not be responsible for loss, theft, or damage of any package or contents.
6. Packages will be accepted for all residents of the unit that the undersigned signature is for.
7. It is not the responsibility of the Management office or Security personnel to deliver package(s) to the units.
8. I understand that it's the responsibility of the driver/delivery person to contact each resident for any package(s) delivered via phone or notice. It is not the responsibility of the Management office or Security personnel to notify residents of any package(s) delivery.

Signature(s) below acknowledges your acceptance of the above guidelines.

Signature

Signature